

**DIRECTORATE OF AYUSH:ODISHA:
BHUBANESWAR**

3rd Floor, Heads of Department Annex Building
Department of Health & Family Welfare, Odisha, Bhubaneswar

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Letter No. 1314

Date 23.2.17

From

**G. Satpathy, IAS
Director**

To,

**The Director - Capital Hospital,
Chief Medical Officer - RGH, Rourkela,
All Chief District Medical officers of the state,
Assistant Dist. Medical Officer (Public Health), City Program
Management Unit, NUHM, Bhubaneswar.**

Sub: Standard Operating Procedures (SOP) for effective utilization of services related to Ayush Doctors working in various co-located units in the State under Mainstreaming of Ayush, NHM.

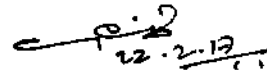
Sir/Madam,

In inviting a reference to the subject cited above, I am to say that in accordance with the decision of the 13th Governing Body meeting of OSH& FW Society, the Standard Operating Procedures (SOP) for effective utilization of services related to Ayush Doctors working in various co-located units in the state under Mainstreaming of Ayush, NHM is enclosed herewith for necessary action at your end.

This is for your kind information.

Enclosure: As above

Yours faithfully



**Director AYUSH, cum Mission
Director NAM, Odisha**

Memo No. 1315

Date 23.2.17

Copy forwarded to the Mission Director, NHM for information and necessary action.



**Director AYUSH, cum Mission
Director NAM, Odisha**

**STANDARD OPERATING PROCEDURES (SOP) FOR EFFECTIVE
UTILIZATION OF SERVICES RELATED TO AYUSH DOCTORS WORKING AT
CO-LOCATED UNITS (DHH/CHC/PHC/OH/UPHC) UNDER
MAINSTREAMING OF AYUSH , NATIONAL HEALTH MISSION, ODISHA .**

1. Purpose of Service:

- To provide clinical AYUSH services to the patients.
- Provide Technical & Managerial assistance to Medical officer In-Charge
- To ensure Ayush Clinical Services to out-patients seeking Ayush system of treatment (Ayurvedic/Homoeopathic/unani) as per service availability in the facility.
- Delivery services at DPs
- Public health activities

2. Scope:

- Cater services to the patients visiting the OPD facility for Ayush treatment (new and follow up patients) in the facility.
- Cater public health services in the community through various national health programmes.

3. Role & Responsibility:

Function as Medical Officer AYUSH

4. Reporting structure of Ayush Medical officer


Sl.No.	Place of working	Reporting Authority	Reviewing Authority	Accepting Authority
1	Ayush doctors working in PHC/CHC	Medical officer I/C	Assistant Dist. Medical Officer (Public Health)	Chief Dist. Medical Officer cum dist. Mission Director
2	Ayush Doctors working in the DHH	Assistant Dist. Medical officer (Medical)	X	Chief Dist. Medical Officer cum dist. Mission Director
3	Ayush Doctors working in Bhubaneswar in Urban PHCs & Sishubhaban .	MO I/C of concerned hospital	Assistant Dist. Medical officer Public Health , City Program management Unit , Bhubaneswar, NUHM	Chief dist. Medical officer cum Dist. Mission Director , Khurdha


Director
AYUSH, Odisha
Bhubaneswar

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5. Activity Details

Sl. No.	Activity	Responsibility	Ref document/Record
1.1	OPD timing The Ayush Doctor shall adhere to the OPD timings during working hours on each working day (April to September - 8 AM to 12 Noon & 4PM to 6PM, October to March - 8AM to 12Noon & 3PM-5PM).	OPD I/C	As per Govt. notification regarding timing of OPD
1.2	OPD Registration Maintain exclusive AYUSH OPD. The demographic details like name, age, sex, occupation, present Complaint & History of illness prescribed medicine etc. must be entered in the register.	Registration in charge	Registration Register of the hospital
1.3	Treatment & Prescription Treat patients seeking medical care and prescribe medicines for ailments as per their own system of medicine.	Registration in charge	OPD Register, OPD Slip
1.4	Ayush Medicine Distribution Ensure free distribution of Ayurvedic/ Homoeopathic/ Unani Medicines to the patients from the available Medicines in the facility.	MO Ayush	Store records
2.	Emergency Management Perform emergency duty under guidance of MO(Allopathic) & provide requisite support to handle higher patient load.	AYUSH MO/MO (Allopathy). Over all responsibility MO I/c.	Emergency Register
3.	Referral Management As per requirement or patients seeking better Ayush treatment, refer to higher centre (Nearest Ayush Medical College).	AYUSH MO	Referral Register/ OPD Register
4.	Delivery Management AYUSH Doctors (Ayurved & Homoeopathy) who have completed 28 days Skilled Attendant at Birth (SBA) training (i.e. 7 days hands on training and 21 days curriculum based trainings) posted at Govt. health institutions where delivery facilities are available are permitted to conduct delivery & provide basic treatment of complications before referral. Further, can prescribe allopathic drugs as permitted to ANMs (M.P.H.W -F) and staff nurses for conducting normal deliveries including initial and basic management of complications before referral.	AYUSH MO	Delivery Register


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5.1	Participation in National Health programs Immunization , supervision and monitoring of VHND & pustikar divas and other programs as per assignment by MO I/C or dist. health administration.	MO Ayush . Under the guidance & supervision of MO I/C & Dist. Health Administration	Registers of concern programs
5.2	Monitoring & supervision Supervise the ANMs & sub-centers	-Do-	Sub-centre visit register
6.	To provide assistance to the MO Technical assistance & co-ordinates in other health programs	-Do-	
7.	Attending Meetings Sector meeting , RKS meeting & other meeting as per instruction of MO I/C & district health administration.	MO AYUSH	RKS & other meeting register


 Director Ayush, Odisha

Cum Mission Director, National Ayush Mission